

Co-convenors of the WA-Summit Advisory Council

The Co-Convenors are part of the Advisory Council and for the 2020 WA-Summit they are; New Zealand's Alison McKessar from the Association of Administrative Professionals New Zealand Inc (AAPNZ), the host country for 2020, and Ursula Wartha from International Management Assistants (IMA) in Germany. They, plus Alison's team, will be responsible for the on-the-ground arrangements for the 2020 summit in New Zealand. The [Host Country Terms of Reference](#) set out expectations for them and for the Advisory Council.



Alison McKessar – Association of Administrative Professionals New Zealand Inc (AAPNZ) -

www.aapnz.org.nz

Alison is the lead Co-convenor for the 2020 WA-Summit to be held in Wellington, New Zealand. New Zealand is the Host Country for the WA-Summit, and they provide all the local logistical requirements for this event.

Alison has held administrative positions for most of her working life. She currently works full time as the Training & Education Co-ordinator for the Australian & New Zealand College of Anaesthetists. She has held this role for almost seven years. Prior to this, she was the PA to the Board of Directors and Communications Team at the Reserve Bank of New Zealand for seven years and a PA at PricewaterhouseCoopers for four years.

A member of AAPNZ since 2005, Alison has held several positions on Wellington Group's Management Team including Group President from 2010-2012. She was:

- AAPNZ National President 2016-2019
- World Administrators Summit delegate for New Zealand 2018
- AAPNZ Fellow 2017
- Co-convenor AAPNZ National Conference 2012 and 2018
- AAPNZ Certification 2008
- Finalist in the Administrative Professional of the Year Award 2007



Ursula Wartha – International Management Assistants (IMA) – www.ima-network.org

Special Project Support to the Executive Committee of IMA (formerly EUMA – European Management Assistants), since 2017.

European Treasurer of EUMA (www.euma.org), 2010 - 2016.

CEO Program Office BT (Germany) GmbH & Co. oHG (<http://www.bt.com/de>) and Stemmer GmbH (www.stemmer.de).

Ursula served EUMA as Treasurer at both national and international level for about 10 years. In addition, she was responsible for the Finances of the EUMA Annual Conference in 2008. She is now supporting the Executive Committee of IMA leading special projects of the Executive Committee.

Ursula is a highly skilled senior management support professional who has worked for more than 30 years for various C-level managers (senior executives) in the construction, IT and telecommunications sector.

Ursula holds a diploma as Translator and Interpreter for Spanish and French.

Award Winner of Best Secretary of Germany in 2006