

## **Vicki Faint, NZDipBusAdmin, AAPNZ Fellow, Cert, Biography**

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Throughout the last 20 years of my career I have been working for Chief Executives. I am currently working for the Vice-Chancellor (VC) and Chief Executive Officer of Te Herenga Waka - Victoria University of Wellington, New Zealand and have held this position since 2009.

In this role I provide high-level strategic management support, administrative and business assistance, plus direction and guidance to the VC to support the achievement of his strategic priorities and objectives.

I joined the Association of Administrative Professionals of New Zealand (AAPNZ) Inc in 2007 after winning the 2007 AAPNZ Administrative Professional of the Year Award.

I am currently the National President of the AAPNZ a role I have held since September 2019.

I was recently successful in joining the World Administrators (WA)-Alliance Interim Council for a one-year term.

Through the encouragement and support of AAPNZ I gained AAPNZ Certification in 2010 and have gained Associate and Fellow designations. A past-President of the AAPNZ Wellington Group, I have served several years on the Group Management Team in various roles. In 2018-19 I held the role as National First Vice-President.

I am currently the Task Lead on the Skills Set Matrix Task Force for the World Administrators Summit. This Skills Set Task Force is developing a matrix to agree levels of administrative work and relate those to tasks undertaken and titles internationally which may be used.

On a personal note, I love my handcrafts. I am a devoted gym goer – so I can compensate for my chocolate eating and wine drinking.

Being an introvert, I do enjoy staying home with my husband and my two dogs, that said, I do still enjoy time out with friends, family, and grandchildren.